User Manual of ADOVIEW

A Preview Handler for

ID
InDesign

&

Ic
InCopy

Documents

Windows

METADESIGN

Preview Handler for InDesign & InCopy Documents

USER GUIDE

ADOVIEW

PREVIEW HANDLER

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IncopyDocume

For Windows

ADOVIEW- A latest methodology that provides a rich, interactive & read-only Preview of InDesign & InCopy files in Windows & Outlook without launching the associated application.

METADESIGN SOLUTIONS

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1. INTRODUCTION

ADOVIEW *is the latest methodology in Windows, which provides you a rich, interactive, and read-only preview of your InDesign or InCopy file without having to launch the associated application. The in-place interactive previews of the file are available in the Explorer windows, Outlook, and search results etc.*

ADOVIEW *shows a lightweight, rich, read-only preview of the InDesign/InCopy file's contents in the preview pane and also enables you to see the preview of such files in the Outlook as well and this all can be done without launching the file's associated application.*

*For example, the **ADOVIEW** will enable a user to view and interact with the document (.indd; .indt; .icml; .idms; .idml; .icmt; .incx; .inx; file etc.) without having to launch InDesign/InCopy or associated application. In fact, you don't even need the associated application to see the preview if you have the **ADOVIEW** - now that's amazing.*

1.1. KEY FEATURES OF ADOVIEW

★ *Provides you a rich, interactive and read-only preview.*

★ *Provides preview for a large number of file extensions.*

★ *No need to launch or even have the associated application.*

★ *Preview support for InDesign/InCopy files in Outlook as well.*

★ *Preview is just a click away.*

★ *Different Preview Types supported.*

★ *Thumbnail Preview of pages for more clarity.*

★ *Supports, move to any page.*

★ *Supports Zoom In/Out functionality for right proportion of preview.*

★ *Provides the complete list of Fonts, Colors and Links used in the document.*

★ *Very much required and provided User friendly UI to work with.*

1.2. HOW ADOVIEW CAN HELP YOU…

- ✓ *No need of the associated application to see the Preview of InDesign/InCopy files.*
- ✓ *Take a Preview of the InDesign/InCopy files in Outlook.*
- ✓ *User Friendly UI, a non technical person can work with.*
- ✓ *Preview your file in different supported preview types.*
- ✓ *Any Page navigation with Thumbnail view.*
- ✓ *Demonstrate the file preview to the client with no need of the associated application.*
- ✓ *Good performance due to lightweight.*
- ✓ *Get the Complete information on the Fonts, Colors and Links used in the file.*
- ✓ *Cost Benefit, as client doesn't need to have/buy the associated application to take a preview.*

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2. LEGAL DISCLAIMER

Production Note

This manual was created electronically using Microsoft Word.

3. ABOUT COMPANY

MetaDesign Solutions is a software development company which primarily develops editorial solutions for the print and the online media industry. This includes productivity tools and efficiency-enhancing plug-ins for Adobe InDesign, Illustrator & InCopy and Xtensions for Quark, all solutions being equally robust.

MetaDesign has an international roster of customers that includes many of the world's top book publishers and corporate clients.

MetaDesign Solutions is located in Gurgaon, India.

MetaDesign's Productivity Plug-ins

MetaDesign Solutions has created a number of productivity enhancing plug-ins for InDesign, InCopy and Illustrator that makes working with these applications easier, faster, and much more effective. For a full overview of these plug-ins, visit the page Products

4. LINKS

Company : http://metadesignsolutions.com/home.php

Info : http://metadesignsolutions.com/products/win-preview-handler-ind.php

Download Trial : http://metadesignsolutions.com/products/downloads.php

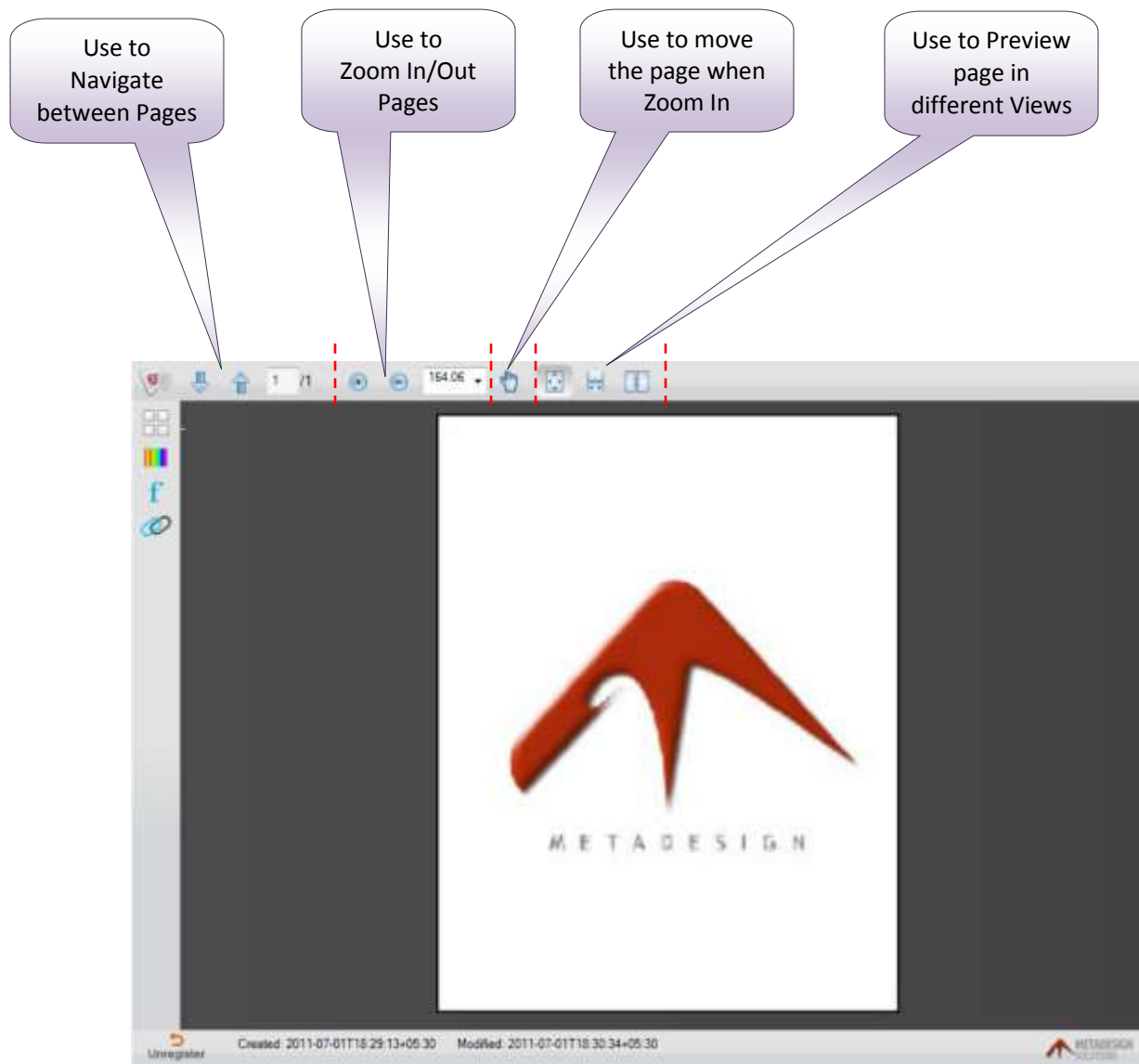Buy : ADOVIEW- A Preview Handler for InDesign & InCopy Documents.

5. SUPPORTED ENVIRONMENT

a) **Operating System**
   i) Windows 2008 Server/Vista/7
b) **InDesign/InCopy Extensions Supported**
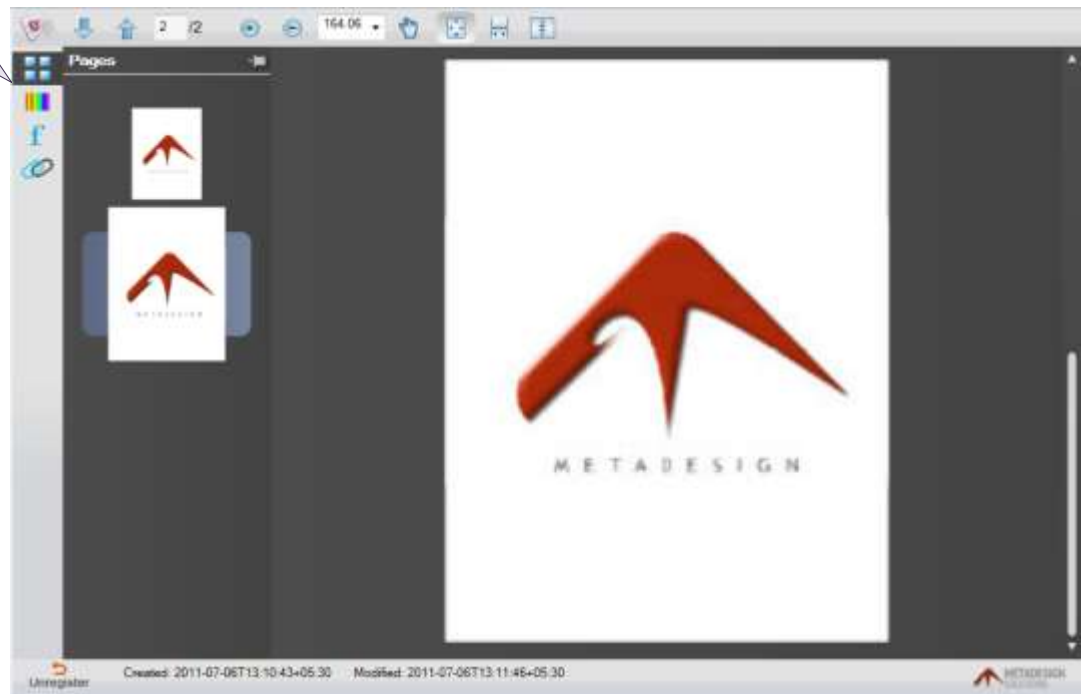   i) .indd; .indt; .icml; .idms; .idml; .icmt; .incx; .inx; file etc.

6. PRODUCT COST

Product	No. of Licenses	Price (in USD)
ADOVIEW **For InDesign/InCopy Documents**	One or More	$ 9.99 each

7. CONTROLS FUNCTIONALITY

Use to
Navigate
between Pages

Use to
Zoom In/Out
Pages

Use to move
the page when
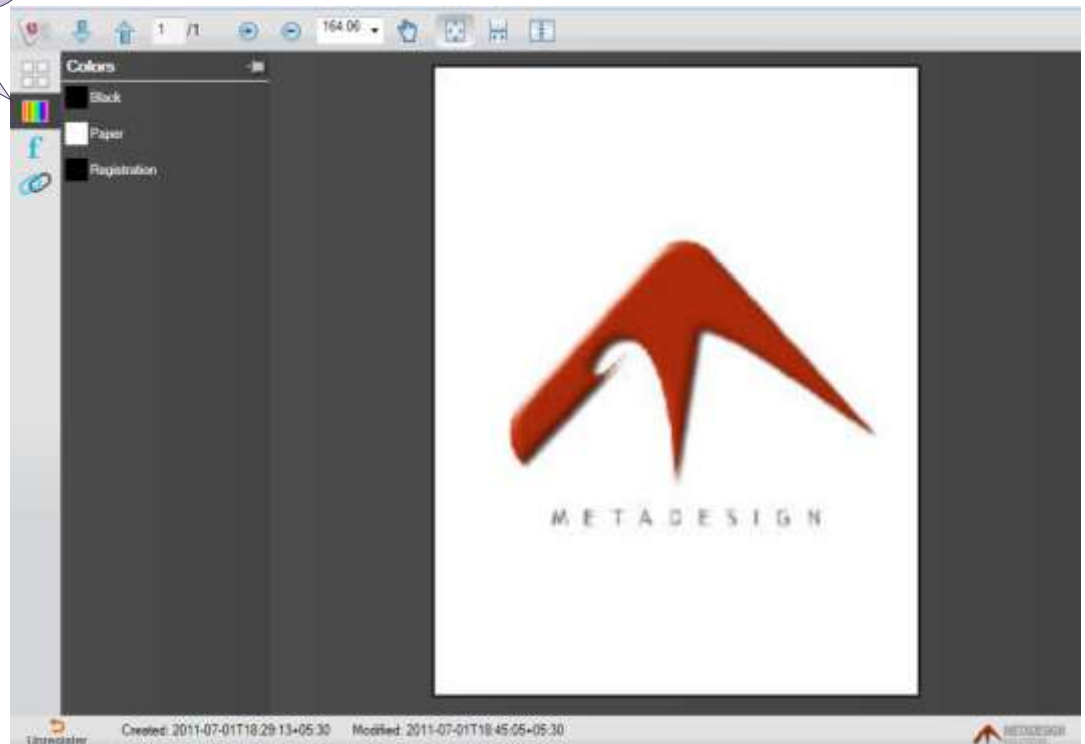Zoom In

Use to Preview
page in
different Views

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Pages
Use, to Navigate between Pages with Thumbnail view

Colors
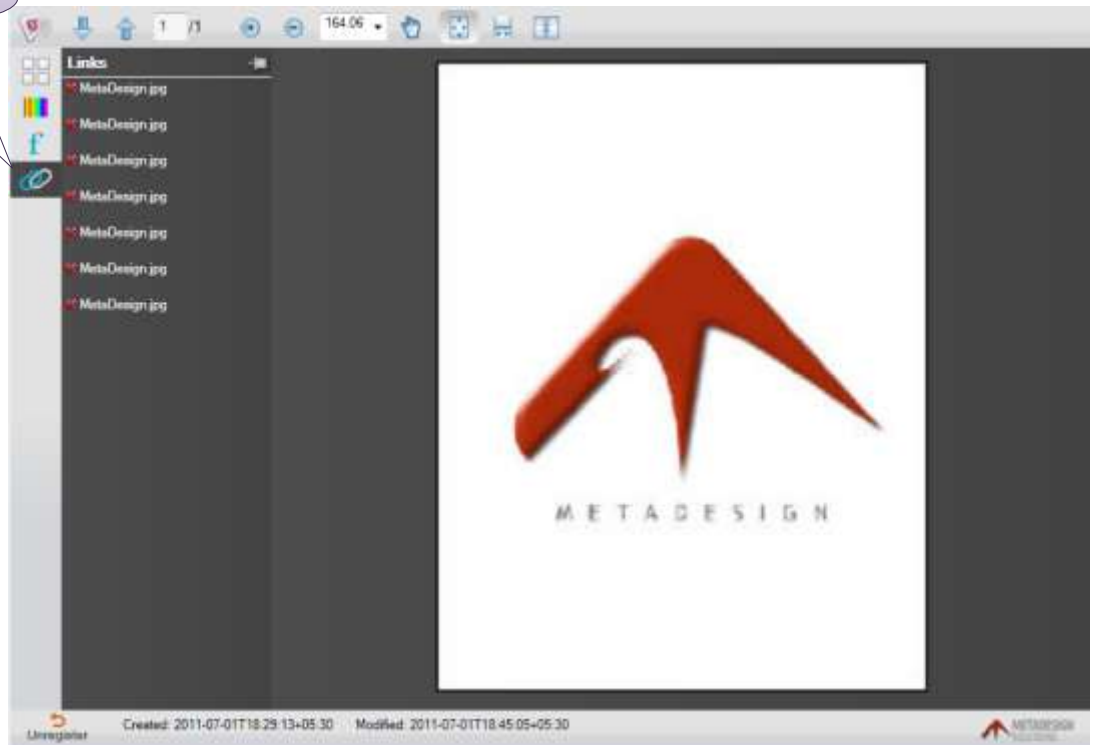Use, to see the list of colors used in the document.

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Fonts
Use, to see the list of fonts used in the document.

Links
Use, to see the list of files used in the document.
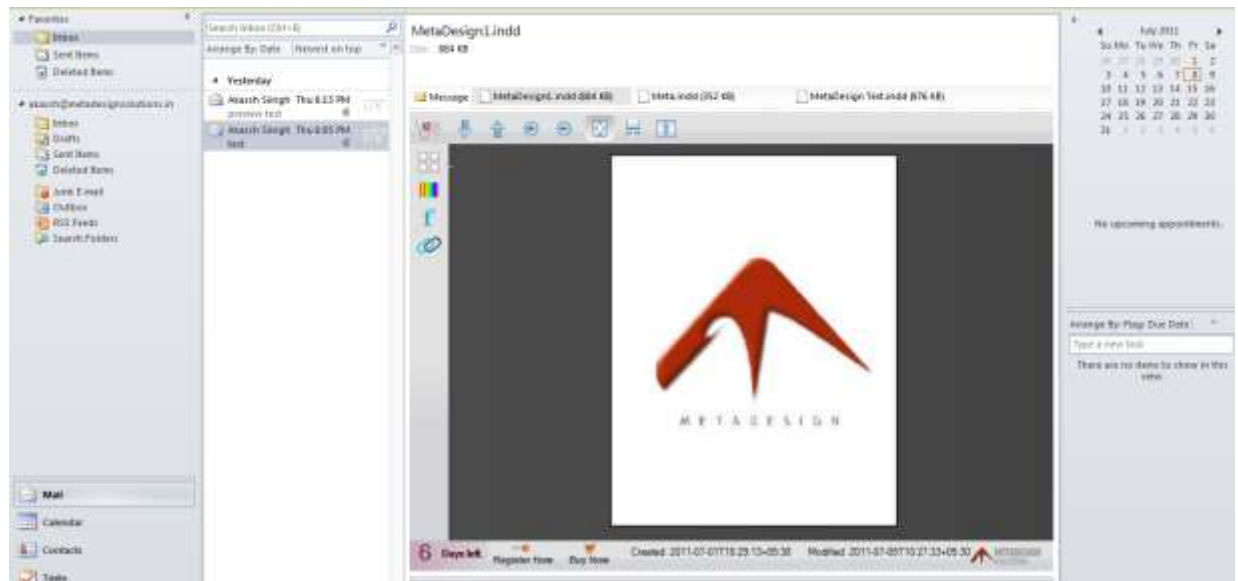
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8. ADOVIEW IN OUTLOOK

Now you no more need to Download, look for a place to Save and then Open your InDesign or InCopy document to take its preview. The whole time consuming process is now reduced by **ADOVIEW** which gives you the feature to take a preview of your InDesign or InCopy document in Outlook itself with a single click.

3 Step Process:

Step 1   An email received with InDesign or InCopy document attached.

Step 2   Click the attachment.

Step 3   Take a preview using **ADOVIEW.**

9. DOWNLOAD ADOVIEW

*To Download the installer of **ADOVIEW,** go to the below link:*
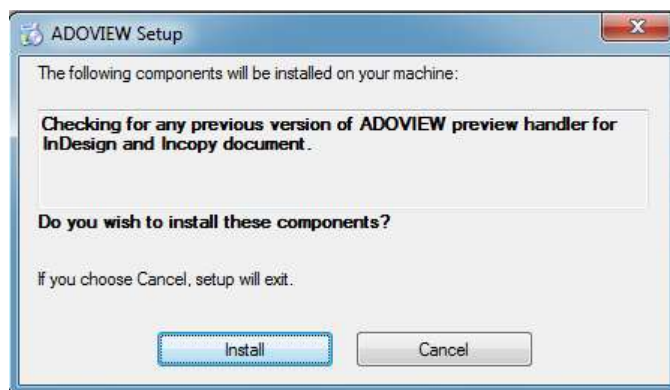
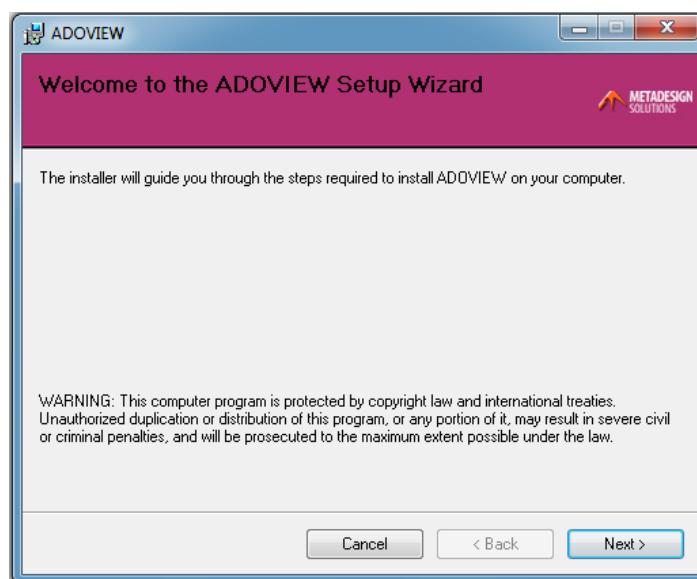*http://metadesignsolutions.com/products/downloads.php*

10. INSTALL ADOVIEW

Pre-Requisite:

1) Installer File "**setup.exe**" should be downloaded.
2) Make sure you are logged in as an **Administrator** of your system.
3) Make sure you're connected with internet.
4) Make sure you are not behind any firewall. (If you are, please switch it off so that **ADOVIEW** will be able to connect with its License server. You may turn On your Firewall after registering **ADOVIEW**)
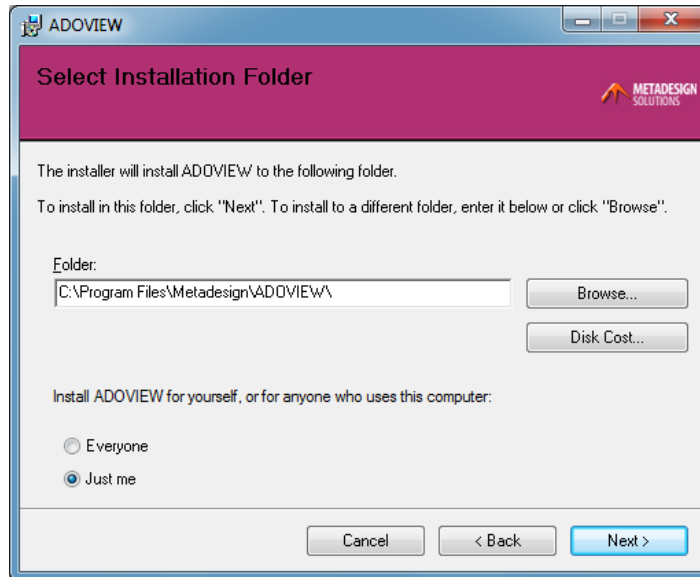
Step 1   Right click on the installer file and select '**Run as..**' or **'Run as administrator'**
(Option depend upon the Operating System in use)
You'll get a **ADOVIEW** Setup window as displayed below

Step 2   Click **Install.**
The setup will check for the previous installation of **ADOVIEW,** if found any then it will first Uninstall it before proceeding for the new installation when the process gets complete then you'll get a Welcome Wizard dialog box as displayed below:
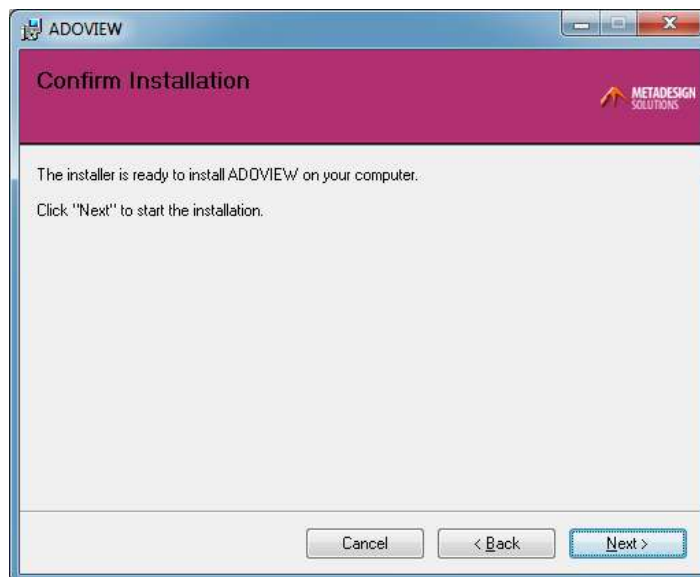
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Step 3   Click **Next** to continue.
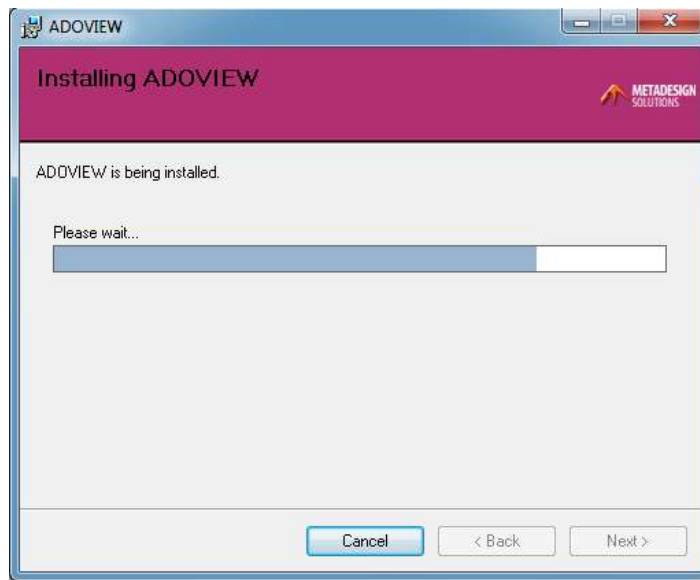Select **Installation Folder** dialog appears as displayed below

Step 4   Change the installation location (if required)
- Select **Everyone,** to install for all users of the system, else
- Select **Just Me,** to install it for yourself only.
Click **Next** to continue.

A **Confirm Installation** dialog appears asking for your confirmation to install **ADOVIEW** as displayed below:

Step 5   Click **Next** to continue.
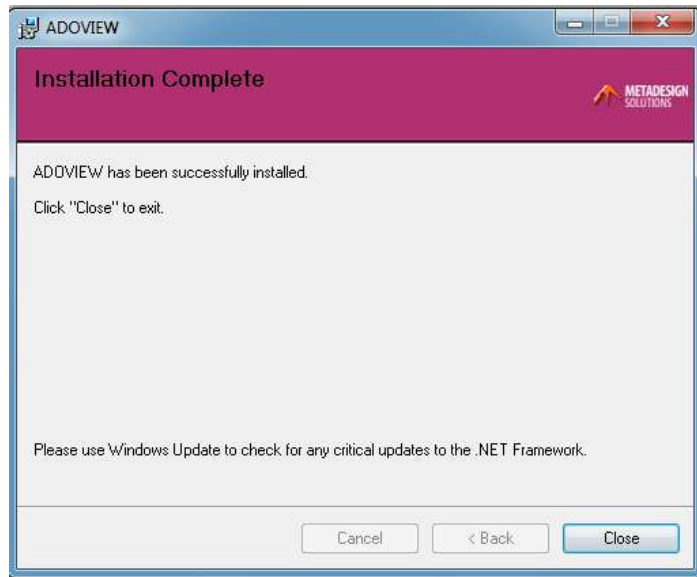**Installing ADOVIEW** dialog appears showing you the installation progress as displayed below:

During installation process you'll get a **Register ADOVIEW** dialog as displayed below

Step 6   Select option **Enter License Key,** enter your License Key in the boxes provided and click **Continue** to register your copy. (You can also register it later on)
OR
Select option **Continue Using Trial** and click **Continue** to continue using the Trial version.
You'll get a **Installation Complete** dialog as displayed below

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Step 7 Click **Close** to exit.

Your **ADOVIEW** is now installed successfully.

11. TRIAL'S LIMITATIONS

Though all features and functionality of **ADOVIEW** can be experienced using its **Trial version** but **Trial version** is limited to work for **7 Days** only from the date of installation.
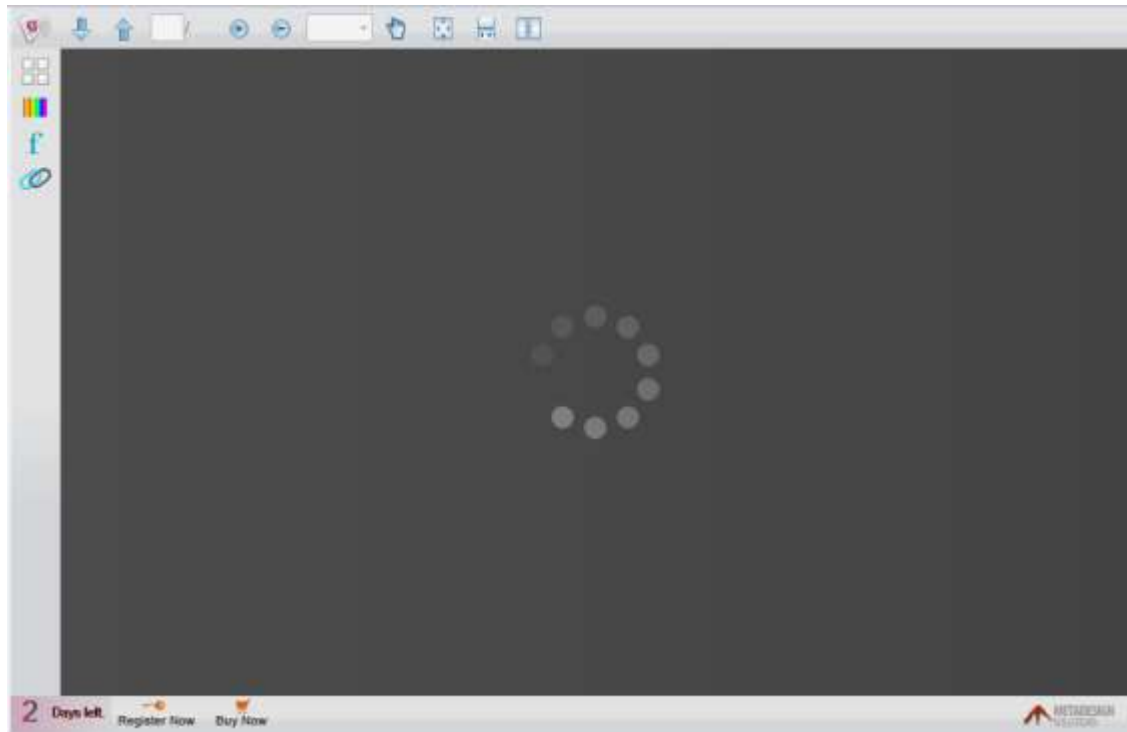
To continue the experience of the full functionality **Purchase** your **License** for **ADOVIEW**.
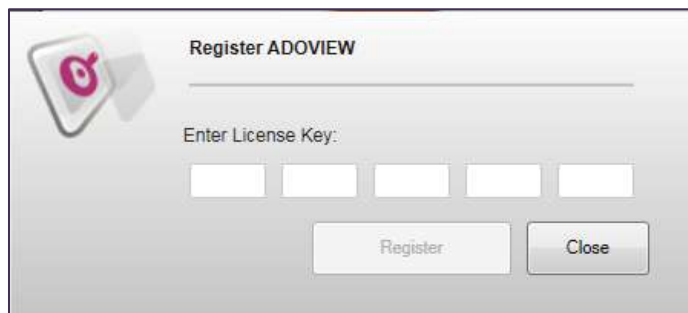
12. REGISTER ADOVIEW

Pre-Requisite:

1) Make sure you are logged in as an **Administrator** of your system.
2) Make sure you are connected to Internet.
3) Make sure you are not behind any firewall. (If you are, please switch it off so that **ADOVIEW** will be able to connect with its License server. You may turn On your Firewall after registering **ADOVIEW**)
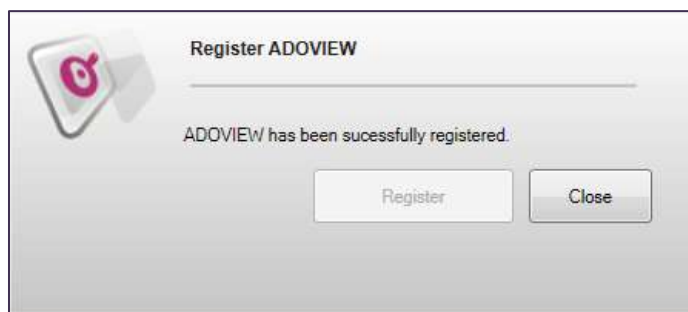
Step 1 Open the **ADOVIEW's** User Interface(UI) which is as displayed below

Step 2   Click on **Register Now.**

A **Register ADOVIEW** dialog appears which is as displayed below:

Step 3   Enter your 25 alphanumeric License Key in the given boxes and then click on **Register**.

On successful connection of **ADOVIEW** with its License server, you'll get a dialog box acknowledging you for the successful registration of your **ADOVIEW** as displayed below:
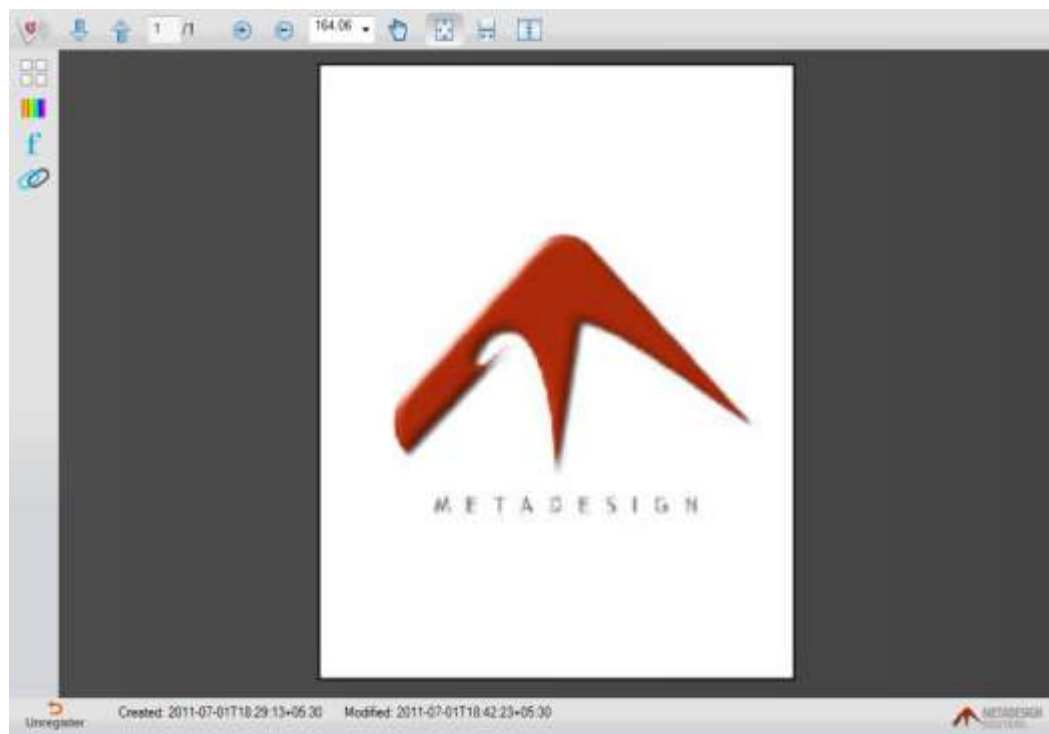
13. UNREGISTER ADOVIEW

Please make sure that you have Unregistered your **ADOVIEW** before formatting /selling your system, moving **ADOVIEW** from where it was installed & registered to another system. As, if, it is not done, then in such a case you won't be able to Register your **ADOVIEW** again on any system.
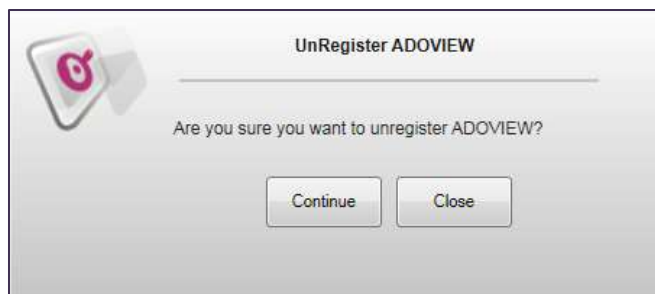
Pre-Requisite:

1) Make sure you are logged in as an **Administrator** of your system.
2) Make sure you are connected to Internet.
3) Make sure you are not behind any firewall. (If you are, please switch it off so that **ADOVIEW** will be able to connect with its License server. You may turn On your Firewall after registering the **ADOVIEW**)

Step 1   Open the **ADOVIEW's** User Interface(UI) which is as displayed below
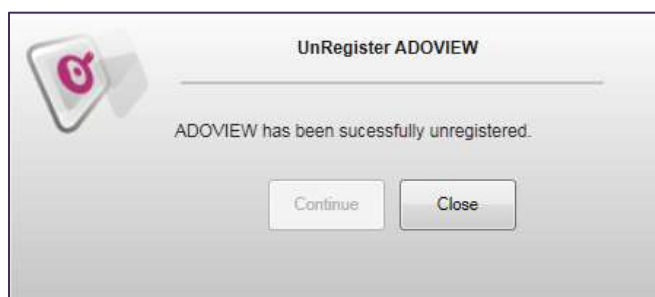

Step 2   Click on **Unregister.**
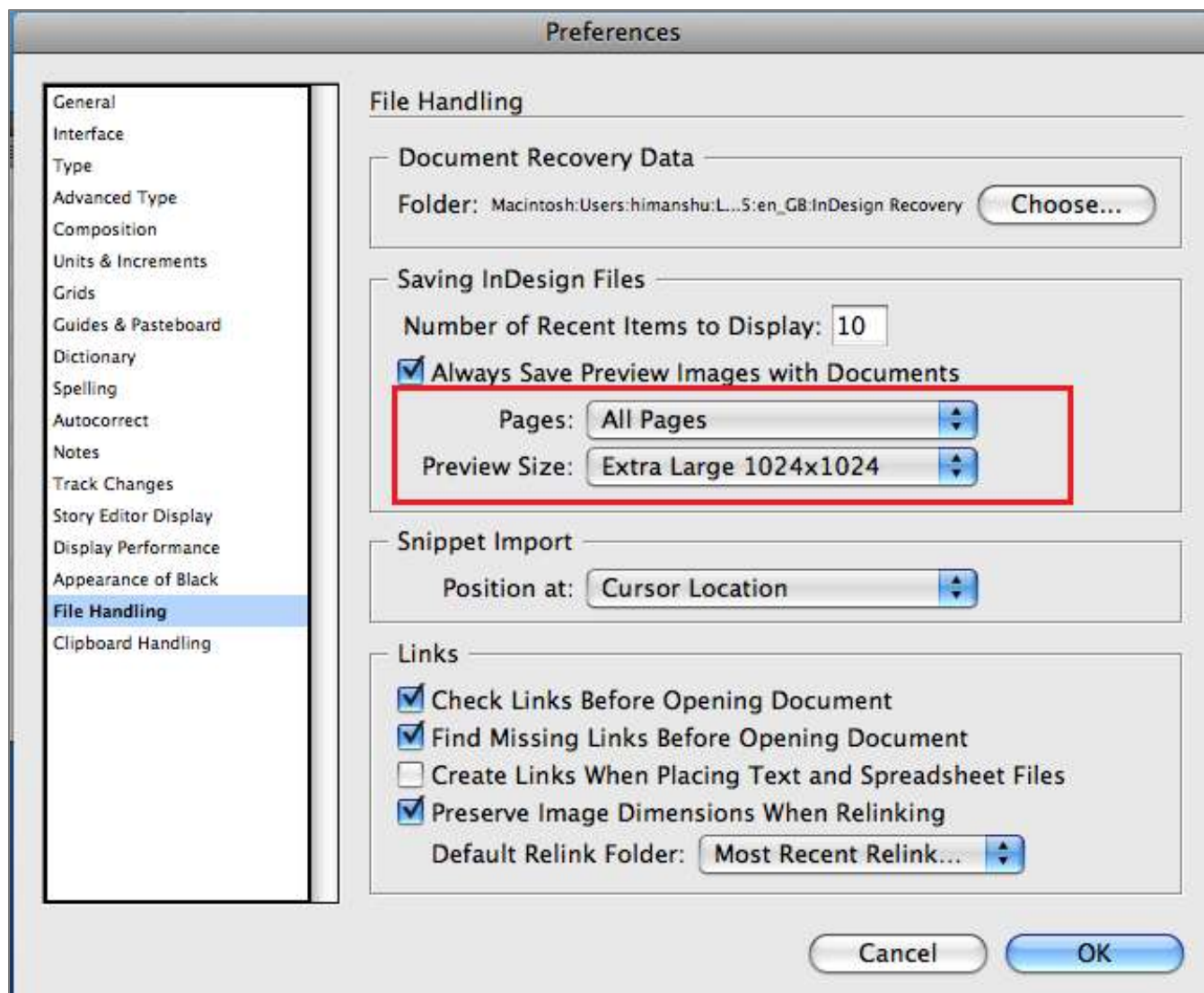A dialog will appear asking for your confirmation as displayed below

Step 3   Click **Continue** to proceed.

On successful connection of **ADOVIEW** with its License server, you'll get a dialog box acknowledging you for the successful Unregistration of your **ADOVIEW** as displayed below:

14. SETTING UP INDESIGN PREFERENCES FOR HIGH QUALITY PREVIEWS

- Make sure to select Pages option as 'All Pages'. Selecting this will enable you to take a preview of all your document's pages in ADOView.
- Make sure to select Preview Size option as 'Extra Large 1024x1024' to have a high quality preview of your document's pages.